ASSAM POWER GENERATION CORPORATION LIMITED

TRAVELLING ALLOWENCE BILL OF OFFICERS

District of KAMRUP (Metro)	Travelling allowance bill of Sri Salary Rs.	of Office the	Month of
Head-quarters	Head of Service Chargeable		Voucher No. For /20

	From		То								
Date	Station	Hours of departure	Station	Hours of arrival	Single class plus incidental	Days of halted	At the rate of – Paise per KM	At the rate of – Paise per KM	At full rate	Purpose of each visit	Remarks
1	2	3	4	5	6	7	8	9	10	11	12

CERTIFICATES

Certified that on mileage allowances have been charged in this bil for journeys performed by any means of locomotion belonging to the APGCL and that no tents carried at the expense of the APGCL have been used for private purpose during the period for which the above allowance are drawn.	Cert for appea	A. For officers attending Departmental Examination Certified that this is the 1 st , 2 nd , 3 rd time that travelling allowance has been cha for appearing in the same standard of this departmental examination and that the examination was obligatory. Signature			
Received contents Please pay to Signature of officer who travelled The	appearand on the gro B. Court	Note The fact that a particular subject is not taken up during a officer's first two appearances does not entitle him to charge travelling allowance on his third appearanc on the ground that the subject is a new one. B. Court Certificates Certified that I received nothing from the Court etc. Signature			
Certified that the journey were performed by m in the interest of APGCL Works.	e Instructio 1. Journey line. 2. Numbe boat. 3. Permar the pay of 4. Fraction 5. When t commence	2. Number of miles travelled should be entered in all cases of journey on Road or by			
				D 1/1	
Railway and steamer fares (Column 6) Air Fare/ Train fare Driver Night halt charge Hotel charge DA- Days for which daily allowance is claimed (column 10) @ 350 /400 Total	Rs.	Memo Allotment for 201 201 Expenditure including this bill Balance		Passed (date) District Officer Countersigned at (date)	

Hotel charge DA- Days for which daily allowance is claimed (column 10) @ 350 /400 Total		Expenditure included bill Balance	luding this	District Officer Countersigned at (date)
Rupees (in words)				Controlling Officer
Pay Rupees	Passed for Ruj			
Dated	DDO			Head of Officer
		S AUDIT OFFICE		
Distance accepted. Rates and calculation checked and found correct. Entered in the Audit Register.		Admitted Rs. Objected Rs. For reasons stated		
Auditor.		Auditor.		Superintendent